NEMFCIC/Addanote Ltd Cookie Policy

Effective from: May 15,2020

This Cookie Policy describes how NEMFCIC and Addanote Ltd uses cookies and similar technologies to provide, customize, evaluate, improve, promote and protect our Services.

If you have any questions about this Cookie Policy, contact us at teamaddanote@gmail.com

Cookies are small pieces of text sent to your browser when you visit a site. They serve a variety of functions, such as enabling us to remember certain information you provide to us as you navigate between pages on the website. We use cookies on the website for the following purposes:

- Authentication, Customization, Security and Other Functional Cookies. Cookies help us verify
 your Account and device and determine when you're logged in, so we can make it easier for
 you to access the Services and provide appropriate experiences and features. We also use
 cookies to help prevent fraudulent use of login credentials and to remember choices you've
 made on the Services, such as your language preference.
- Performance and Analytics. Cookies help us analyse how the Services are being accessed and
 used, and enable us to track performance of the Services e.g., we use cookies to determine if
 you viewed a page or opened an email. This enables us provide you with information that
 you find interesting.
- Third Parties. Third Party Services may use cookies to help you sign into their services from our Services. Any such third party cookie usage is governed by the policy of the third party placing the cookie. We use video embeds from Vimeo and YouTube, and a login system supplied by SentryLogin.com which are all examples of a Third Party Service.
- Opting Out. You can set your browser to not accept cookies, but this may limit your ability to
 use the Services. We do not respond to DNT:1 (do not track) signals from browsers visiting
 our Services.

Device Identifiers. We use device identifiers on www.nemfcic.co.uk and www.addanote.co.uk web and mobile applications to track, analyse and improve the performance of the Services.

Third Party Tags. We use and manage third party tags on the website and mobile applications.

Our website uses the Squarespace Inc. platform, which is an American website building and hosting company, and the list of cookies used is as follows:

Functional and Required Cookies

Necessary cookies which allow visitors to navigate and use key features on the website. These may include the following, depending upon which parts of the website are used/accessed, such as

- Customer accounts
- Shopping cart and checkout
- <u>URL redirects</u>

Name	Purpose, type, and duration
_acloggedin	 Supports login by Scheduling client if the client has an account. Cookie January 1, 2025
_client_acloggedin	 Supports login by Scheduling client if the client has an account. Cookie January 1, 2025
algoliasearch-client-js	 Adds auto-populated suggestions to address fields in Scheduling to help clients complete forms faster. localstorage Persistent
AWSALB, AWSALBCORS	 Improves performance in Scheduling by using one server for the duration of the session. Cookie 1 week
CART	 Shows when a visitor adds a product to their cart Cookie 2 weeks
CHECKOUT_WEBSITE	 Identifies the correct site for checkout when <u>Checkout on Your Domain</u> is disabled. Cookie Session
Commerce-checkout-state	 Stores state of checkout while the visitor is completing their order in PayPal

	 sessionstorage
	• Session
	 Prevents <u>cross-site request forgery (CSRF)</u>.
Crumb	• Cookie
	• Session
	 Tells Squarespace that the visitor has a cart
hasCart	• Cookie
	• 2 weeks
	Prevents the password-protected screen from
	displaying if a visitor enters the correct site-wide password.
Locked	• Cookie
	• Session
	 Securely authenticates a visitor during their checkout in Scheduling.
PHPSESSID	• Cookie
	• 1 month
	 Prevents redirect loops if a site has <u>custom URL</u> <u>redirects</u>. Redirect loops are bad for SEO.
RecentRedirect	• Cookie
	• 30 minutes
	 Remembers Scheduling client's login details if they have an account.
remember_client	• Cookie
	• 365 days

aital laawCuurah	 Prevents <u>cross-site request forgery (CSRF)</u> for logged in site users.
siteUserCrumb	• Cookie
	• 3 years
SiteUserInfo	 Identifies a visitor who logs into a <u>customer account</u> Cookie 3 years
SiteUserSecureAuthToken	 Authenticates a visitor who logs into a customer account
Site o Ser Secure Authroxen	• Cookie
	• 3 years
	 Prevents the <u>announcement bar</u> from displaying if a visitor dismisses it
squarespace-announcement-bar	localstorage
	• Persistent
	Shows when you've already "liked" a blog post.
squarespace-likes	• localstorage
	• Persistent
	 Prevents the <u>promotional pop-up</u> from displaying if a visitor dismisses it
squarespace-popup-overlay	localstorage
	• Persistent
ss_sd	 Ensures that visitors on the <u>Squarespace 5</u> <u>platform</u> remain authenticated during their sessions. Cookie Session

Test	 Investigates if the browser supports cookies and prevents errors.
	• Cookie
	• Session
	 Allows a Scheduling client's appointments to display
TZ	correctly based on their time zone preferences.
	 localstorage
	 Persistent

Cross-site request forgery (CSRF) CSRF is an attack vector that tricks a browser into taking unwanted action in an application when someone's logged in.

By using our website or apps, you consent for us to place these cookies on your computer or mobile device.

You can configure your browser to accept all cookies, reject all cookies, or notify you when a cookie is set. (for different browsers use the "Help" menu to learn how to change your cookie preferences.) If you reject all cookies, you will not be able to use products or services that require you to "sign in" and therefore not be able to take full advantage of all services offered.

We may update this Cookie Policy from time to time. When we make changes, we'll update the "Effective Date" at the top of the Cookie Policy and post it on our website. You should consider checking from time to time to review this Cookie Policy for any changes since your last visit.